

***Hampton Roads Regional LHRC Meeting Minutes***

**DRAFT**

**November 15, 2011**

**9:00 A.M.**

**I. CALL TO ORDER:**

The meeting was called to order by Ms Peterkin, Committee Chair at 9:00 AM.

**II. INTRODUCTIONS:**

Quorum present: Ms Doris Peterkin, Rev. Christopher Boyd and Ms Audrey Williams

Absent: Ms Phyllis Frye

Human Rights Regional Advocate, DMHMRSAS, present: Reginald Daye

Affiliate Representatives: Allan Marsden, Community Services of Virginia, Inc.; Angie Furrow, Didlake, Inc.; Joan Whitted, Emerson Place, Inc.; Tameka Foster, EVOLVE, LLC; Deforest Mapp & David Thom, Family Redirection Institute, Inc.; Michael Zauld; G.R.A.C.E.; Janiya Johnson & Brandon Tynes, James Bentley Treatment Program; Kimberly Davis, Northwestern Human Services, Inc., Amber Broders, Seeds of Change, LLC; Ruth Myers, Sentara Behavioral Health Services; and Arlethea Evans, Tranquility Manor, LLC.

**III. PUBLIC COMMENTS**

None

**IV. REVIEW AND APPROVAL OF MINUTES:**

The minutes for the meeting held August 17, 2011, were reviewed. The committee approved the minutes with the following corrections: The LHRC's name was removed from the financial report and the reports list the program affiliates as the account holder.

**V. REGIONAL ADVOCATE REPORT**

- 1. Mr. Daye reiterated the process for expanding and/or adding a new service :**
  - a. Submit policies and procedures**
  - b. Submit standards of conduct**
  - c. Submit a cover letter to Ms Walsh**
  - d. Submit request to Licensing specialist**
  - e. Approval letter and all required paper work goes to Mr. Dye and the committee members**
- 2. Mr. Daye providers of the following regarding reports to the LHRC:**
  - a. That 3rd reports are due today for July 1-September 30, 2011 are due today (1 time only a report for July 1,-December 31, 2011 can be submitted in January 2011 for 2011 reporting because of them implementation date of the current process for reporting to the committee)**
- 3. Mr. Daye informed the affiliates of a current vacancy on the committee. He advised all affiliates to recruit for the vacancy. Mr. Daye read a list of identified medical professionals who would qualify to fill the vacancy. Mr. Daye advised all affiliates that failure to fill the vacancy could result in The State Human Rights Committee sending letters to the providers stating lack of compliance and the providers could also receive a citation from the office of licensing and the providers may have to join another LHRC in the region. (if one is available)**
- 4. Mr. Daye announced that Ms Hillary Zaevel, Advocate, had completed her training and is now working in the field. Mr. Daye also announced that a new hire, Larissa Rhodes, Advocate, will start on 11/29/11.**

## **VI. OLD BUSINESS:**

The minutes approved at the current meeting will be forwarded to Margaret Walsh, State Human Rights Director, to be posted on the state website ([margaret.walsh@co.dmhmr.sas.virginia.gov](mailto:margaret.walsh@co.dmhmr.sas.virginia.gov)) within three (3) business days. With corrections made as needed. A draft of the current minutes will be forwarded to Margaret Walsh for posting on the website within ten (10) business days of the Committee meeting. The "Freedom of Information Act" mandates that all service providers post at each of their sites the date, time, and location of all scheduled LHRC meetings. This posting will include a list of all meetings scheduled for the remainder of the year.

Financial Report: The program affiliates continue to have \$3, 787.17 in the committee's bank account. (For provider informational purposes only) The provider affiliates decided to let the money stay in bank until a decision can clearly be made as to how the funds will be divided up.

## **VII. NEW BUSINESS:**

PROGRAMS REQUESTING AFFILIATION:

None

**VIII. PROGRAM REPORTS:**

Community Services of Virginia, Inc. – 68 total residents, 2 reports of allegation of abuse

Didlake, Inc. – 25 Day support, no allegations of abuse, seclusion or restraints.

Emerson Place, Inc. – 4 consumers receiving residential services. No report of abuse and 1 report of neglect. Reporting on behavior plan for 1 individual.

Evolve, LLC – 21 consumers are receiving intensive in-home services. 3 consumers in the mental health program. There were no complaints, abuse, seclusion, or restraints to be reported.

Family Redirection Institute, Inc. – 113 individuals in Intensive In-home counseling, Newport News: 7 consumers in Intensive In home program and in day treatment program) There were 2 report of abuse, seclusion or restraints and 1 compliant.

G.R.A.C.E., Inc. – 10 residential consumers and 7 supported in-home consumers and 2 in respite. There were 2 allegations of abuse.

James Bentley Treatment Program – 0 residential, 60 in day treatment and 35 intensive in-home consumers. No complaints or incidents of abuse, seclusion, or restraint were reported.

Northwestern Human Services, Inc. – 17 individuals are in residential services. No allegations of abuse, seclusion or restraint.

Seeds of Change – Serving 1 residential client. No report of complaints, abuse, seclusion or restraint.

Sentara Behavioral Health Services – 13 in patients. 2 peer to peer incidents and 1 restraints.

Tranquility Manor, LLC – 17 residential consumers, and 18 day support consumers (between the four facilities), 1 consumer receiving intensive in home services. 1 allegation of abuse reported.

**IX. EXECUTIVE SESSION:**

The Committee voted to go into closed session pursuant to Virginia code 2.2-3711 A. Upon reconvening in open session, each member of the LHRC certified that the only things discussed in closed session were the allegations of abuse, seclusion, restraints and the incidents of peer on peer aggression. The Committee had the following recommendations for further action:

**\*\*Sentara: No recommendations**

**\*\*\*Community Services of Virginia:  
No recommendations**

**\*\*\*\*Emerson Place: Continue behavior plan as written and give report at January 2012 meeting.**

**\*\*\*\*\*Family Redirection: No recommendations**

**\*\*\*\*\*G.R.A.C.E.: No recommendations**

**\*\*\*\*\*Tranquility Manor: No recommendations**

The LHRC also made the following notations:

Next meeting scheduled for January 31, 2012 will be held at Family Redirection Institute, Inc., 5062 Portsmouth Blvd., Chesapeake, VA 23321 9:00am.

Respectfully Submitted,

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Doris Peterkin  
LHRC Chairperson

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Kimberly Renee' Davis  
HHRLHRC Program Support Liaison